

2012 Executive Proposed Budget



Human Services Capacity Building Fund

King County Executive Dow Constantine proposes to reinvest \$1 million in savings achieved through internal efficiencies in ways that will catalyze further efficiencies or quality improvements in community based organizations. Funds will target one-time needs and awards will be less than \$25,000. This fund will promote equity by prioritizing culturally competent organizations serving low-income families or individuals, particularly immigrants and refugees.

Purpose: Improve the efficiency, quality, or accessibility of services by providing one-time investments in the capacity of community based organizations.

Investment Areas

1. Organizational Development and Infrastructure Improvements

Funds may be used for one-time technology, equipment, training, services, or other organizational development. Applicants must demonstrate how the proposed investment will empower the organization to achieve greater results or efficiencies that have a lasting impact. Partnerships are encouraged.

Proposal examples:

- purchasing a client outcome tracking database
- purchasing an inventory system
- implementing a volunteer management system
- several agencies sharing efficiency training such as lean process improvement
- consultation on organizational development

2. Basic Needs, Emergency Services, and Access

Funds may be used for one-time technology, services, or equipment to support basic needs, including regional food distribution, emergency services, programs that reduce criminal justice involvement, or to facilitate greater access to existing services.

Proposal examples:

- purchasing a new refrigerator for a food bank or meal program
- translating outreach materials
- capital improvements to make a service site more accessible
- creating translated informational videos for clients
- technology that allows services to be provided in the field

Priority Populations: Low-income families or individuals, particularly immigrants and refugees.

Regional Service: To ensure that funds serve the entire county based on demonstrated need, funds will be allocated according to the percentage of all King County residents living in poverty residing within each subregion¹. Applicants will indicate the subregional pool(s) for which they are applying based on their service area. A map indicating subregional boundaries will be included in the Request for Proposals.

	Regional/Seattle	South	East	North
Percentage of total poverty	40%	42%	13%	5%
Allocation	\$400,000	\$420,000	\$130,000	\$50,000

Award Amounts

1. Awards of \$24,999 and less will be granted through a contract with King County.
2. Awards of \$4,999 and less can be granted through a Letter of Award.

Timeline

December 1, 2011	Request for Proposal (RFP) released
December 30, 2011	RFP responses due
February 3, 2012	Results published
February-March, 2012	Contracts awarded
December 31, 2012	Projects must be completed

Eligible Entities: Applicants must have 501(c) 3 not-for-profit organization status and a federal Taxpayer Identification Number (TIN). Applicants must also meet certain requirements for contracting such as carrying insurance. Interested applicants who do not meet these requirements may partner with a qualifying organization acting as a fiscal sponsor. More information about King County's Contractor Qualifications is available at: <http://www.kingcounty.gov/operations/DCHS/Business/Contracting.aspx>

Selection Process: Proposals will be scored based on the strength of their ability to meet the purpose and goals stated in the RFP. Representatives from cities, foundations or other entities will participate in RFP review panels. Reviewers will be selected in cooperation with subregional human services coalitions and must certify that they have no conflicts of interest.

For more information: Contact Anna Markee, Special Projects Manager, Department of Community and Human Services, 206-263-9096, anna.markee@kingcounty.gov

The Human Services Capacity Building Fund is included in the 2012 Executive Proposed Budget and is subject to modification by the Metropolitan King County Council as part of the annual budget process. More information on the budget is here: <http://www.kingcounty.gov/council/budget.aspx>

¹ Source: 2005-2009 American Community Survey Five Year Estimate using federal poverty level.